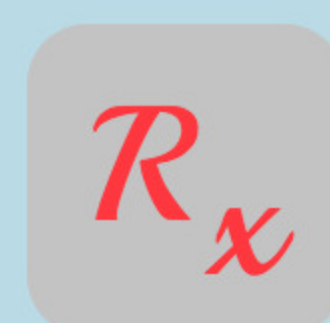


These instructions will walk you through setting up CONVENIA and CYTOPOINT in AVImark®. While there are a few ways to set up both of these products, we feel this is the most streamlined option. These structures will leave the least amount of room for user error which will give you the most accurate inventory tracking and charge capture.



TO BEGIN:

You will be setting up your inventory and treatment codes from the home screen, using the following 2 icons at the top:




Since injections are considered services, you will need to set up both codes for these 2 products.

CONVENIA

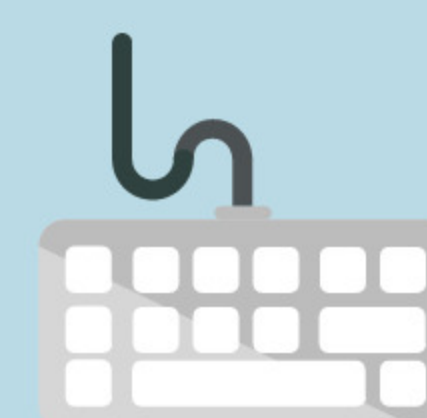


Set up as an inventory code:


- Click on the  tab and it will open a list of your current inventory items.
- If the code is already set up, then you can search for it in this field. If you are setting it up for the first time, then you will right click and select "New."



You can charge by ml or by lb. You just need to ensure that your units per bottle are calculated appropriately.



Set up as a treatment code:

- Click on the  icon at the top and either search for a current code or right click to create a new one.
- Once you fill out the treatment tab, you will want to click on "Associated Entries" to link the inventory item.

Begin as you did for CONVENIA:

- Set up an inventory code for each size vial (see above instructions for CONVENIA)
- Next, create treatment codes for each weight range, which you will find on the dosing chart.

CYTOPOINT



For each weight range, you will be associating the respective sizes and number of vials. Ensure that you are associating the appropriate number of each vial size, found under the inventory category. This will make sure that inventory is being deducted accurately.